

Commodity & Raw Material Inspection Report

Used to verify bulk commodities, raw materials, and industrial inputs against specification, grade, weight, and quantity before payment is released. Attach lab test certificates where applicable.

1. Shipment Details

Client / Buyer

Seller / Supplier

Commodity / Material

HS Code

Origin Country

Contract / PO Reference

Inspection Date

Location of Inspection

Inspector

Surveyor Reference No.

2. Quantity Verification

Contract Quantity

Unit (MT / pcs / m3 etc.)

Quantity Inspected

Method of Measurement	Measurement 1	Measurement 2	Measurement 3	Average / Total
Weight (scale / draft)				
Volume / Count				
Dimensions				

3. Quality & Specification Check

Parameter	Specified Value	Measured / Observed	Tolerance	Pass/Fail
Grade / Classification				■ Pass ■ Fail
Moisture Content (%)				■ Pass ■ Fail
Impurity / Foreign Matter (%)				■ Pass ■ Fail
Colour / Appearance				■ Pass ■ Fail
Particle Size / Dimensions				■ Pass ■ Fail
Smell / Odour				■ Pass ■ Fail

Parameter	Specified Value	Measured / Observed	Tolerance	Pass/Fail
Chemical Composition (if tested)				■ Pass ■ Fail
Other Specification				■ Pass ■ Fail

4. Sampling & Lab Testing

Sample drawn? (Y/N) Sample reference Lab submitted to Expected results date

- Representative sample drawn
- Lab test certificate attached
- Sample sealed in inspector's presence
- Results within specification
- Chain of custody documented
- Lab accreditation confirmed

5. Packing / Storage Condition

- Packaging adequate for commodity
- Storage conditions appropriate
- No moisture ingress
- Markings / labelling correct
- No contamination visible
- Lot / batch numbers recorded

6. Result & Sign-off

OVERALL RESULT	■ PASS	■ FAIL	■ ON HOLD
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Surveyor / Inspector Conclusions

Inspector Name

Signature

Date

Client Approval